

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

MICHAEL KNEITEL,

Plaintiff,

-against-

CITY OF NEW YORK; NEW YORK CITY  
DEPARTMENT OF CITYWIDE  
ADMINISTRATIVE SERVICES (DCAS);  
LISETTE CAMILO, COMMISSIONER OF  
DCAS; KATRINA PORTER, DIRECTOR OF  
LIST MANAGEMENT AND AUDIT;  
MICHAEL REYES, DCAS ASSOCIATE  
GENERAL COUNSEL; JOHN DOE DCAS  
EXAMINER; JANE DOE DCAS EXAMINER,

Defendants.

22 Civ. 2047 (LGS)

ORDER OF SERVICE

LORNA G. SCHOFIELD, United States District Judge:

Plaintiff brings this *pro se* action, for which the filing fee has been paid, asserting claims under 42 U.S.C. § 1983.

The Clerk of Court is directed to issue summonses as to Defendants City of New York; the New York City Department of Citywide Administrative Services (DCAS); DCAS Commissioner Lisette Camilo; Katrina Porter, DCAS Director of List Management and Audit; and Michael Reyes, DCAS Associate General Counsel. Plaintiff is directed to serve the summons and complaint on Defendants within 90 days of the issuance of the summons. If within those 90 days, Plaintiff has not either served Defendant or requested an extension of time to do so, the Court may dismiss the claims against Defendant under Rules 4 and 41 of the Federal Rules of Civil Procedure for failure to prosecute.<sup>1</sup>

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<sup>1</sup> The Court will address the matter of the Doe defendants at a later stage as necessary.

The Clerk of Court is directed to mail a copy of this order to Plaintiff, together with an information package.

SO ORDERED.

Dated: April 15, 2022  
New York, New York

A handwritten signature in black ink, appearing to read 'Lorna G. Schofield', is written over a horizontal line.

**LORNA G. SCHOFIELD**  
**UNITED STATES DISTRICT JUDGE**